

DuPage Swim and Dive Conference

Conference Board Meeting Minutes

July 24, 2025 - 7-8pm

I. Call to order

Attendance

II. Approval of meeting minutes from May 16, 2025 by Margaret, CS and Lindsey, BL

III. President's Report

A. Board meeting schedule

1. Valerie Heneghan incoming President from Butterfield

B. Identify DSDC rep/voting member & website contact from each team

1. BA - Maureen M

6. HP - Matt B

2. BL - Nancy K, handing
off to Lindsey B.

C. IT - Lisa May

D. LO - Robert P

3. BU – Austin T/Valerie
H/Jonathan P.

E. RO -Andy Piper

F. WA - John R

4. CS – Margret
B/Christina K

G. WR - Kim

H. VP - Christina H /Zack V

5. GH – Felica M

I. Certifications

1. Upcoming trainings

IV. Vice-President's Report

A. Itasca Team will be incoming (DSDC head for 2027)

V. Secretary Report

A. Update of Ribbon Orders – At this point all Ribbon payments should be in. to Deb Campbell.

B. (BU will be in charge of DSDC. Order 12 places for A Conference --Reminder pay for your ribbons as group order can not go in until everyone pays

C. Updated Dues Bill. Due by May 1 2027. Currently, payments will need to go to Woodridge Park District care of Debbie Campbell. Once the Taxes are squared away, we can do handoff to new treasurer

VI. Treasurer Report

A. Not-for-profit status- still pending, WR treasurer will serve until status resolved (WR treasurer Deb Campbell agreed to assist, BU treasurer to be named)

B. [Letter of Direction for bank](#)

VII. Conference Hosts Need to determine new hosts for 2026

A. A Conferences

1. White: TBD for 2026 (Lombard was for 2025)
2. Red: Bartlett volunteered 2026

B. B Conferences

1. White: Bloomingdale volunteered or 2026 Bloomingdale
2. Red: TBD for 2026 (Conference was held at the BL. VP/GH served as host.

C. Record Keepers-

1. White: TBD for 2026 (Woodridge was for 2025)
2. Red: TBD for 2026 (Carol Stream was for 2025)

D. White Division Red Division

Bloomingdale	Bartlett
Carol Stream	Butterfield
Itasca	Glendale Heights
Roselle	Hanover Park
Villa Park	Lombard
Woodridge	Wooddale Addison

VIII. Dive Conference Updates

A. Competing teams, Lombard, Bloomingdale, Bartlett (non-conference)

B. Updates from coach Tom

IX. By-law proposals

A. SCHEDULING (Article III Meet Requirements

1. Dual Meet Scheduling

a. Each team shall have one scheduled dual meet with every team in its division and other teams in the other division, with a total of 8 scheduled dual meets (subject to agency availability and conference scheduling).”

Proposed bylaw change Page 10

a. Each team shall have one scheduled dual meet with ~~every team in its division~~ **at least 4** of the teams in its division and other teams in the other division, with a total of 8 scheduled dual meets (subject to agency availability and conference scheduling).”

A. Disqualification review and Notification page 15 proposal Bloomingdale

Page 15 e

- B. The home team will maintain all timing sheets, finish cards and DQ cards used at a dual meet until the end of the season and will bring them to the seed meeting.
 - 1. **DQ cards/slips will be reviewed by the coaches during the meet for validity to resolve any potential contests to DQs. (Proposal is to add the wording in Bold to resolve this question)**

Rational for the proposed Bylaw amendment

Currently DQs at Dual Meets are signified by a judge raising their hand and the DQ slip going to the score room. The White copy goes to the is kept with the meet records and the yellow copy goes to the coach who reviews it with the swimmer.

Multiple teams requested that the yellow copies of the DC slips are reviewed by the coaches during the meets, similar to what is done a conference to allow for any protests to be done during the meets rather than post meet when nothing can be done. Discuss if DSDC would like to implement this and how it could be accomplished—Runner taking DQ slips to coaches after or before entry by score room? Review by Referee prior to entry in score room?

- C. Dive team bylaw amendment proposal-Bloomington—additional discussion when Coach Tom is available
- D.

Page 21 Point 4 Bylaw clarification

DSDC Diver by-laws state that the first dive a diver does must be from the forward group and the degree of difficulty must be 1.8 or less. For dives 2, 3, 4 and 5 a diver must choose one dive from 4 of the five dive categories of: forward, back, reverse, inward or twist.

Reminder, if a diver does not have a dive **other than** a pencil dive from that group (which has a degree of difficulty of 1.0), BUT did have a dive from a repeated group, that is not allowed as it does not follow the bylaws for dive requirements.

- X. Meet/Team Manager
 - A. No need to update if all teams continue to have working version.
Recommendation was made for all teams to upgrade to Meet Manager 8, contact, remember to do this as part of DSDC and not as individual teams or park districts.
 - B. Meet Manager purchased by DSDC Board
 - 1. [Download/installation instructions](#)

- C. Team Manager purchased by each team- please note that purchase needs to be made by team and not an individual
 - 1. [Purchase link](#)
- D. Swimtopia was brought up as an option again due to ease of system management. RO is moving to it and VP has been on it for a while. Similar costs, but there is a per swimmer cost.
- XI. Disqualification Slips
 - A. Purchased by each team
 - B. [Purchase link](#)
- XII. DSDC Website updates
 - A. <http://www.swimdsdc.org/>
 - B. Please make sure DSDC contact information up to date
 - C. Let Nancy know if you need a new password, etc. Hand off of DSDC Website maintenance to Jason Partyka from Dan. Need DSDC to approve handoff and to take on website maintenance fees.
- XIII. Additional important dates
 - A. **Train the trainer**, TBD. Please let all teams in DSDC know if a training is scheduled so all can be trained. WR volunteered to host this event.
 - B. **Coaches and record keepers meetings**, TBD
 - C. **Judge/Starter/Referee training**, TBD Please let all teams in DSDC know if a training is scheduled so all can be trained.
 - D. **Reminder official DSDC cut off enrollment dates is June 1. Rosters should be provided to the Division Record keepers**
 - E. **Judge/Starter/Referee training**, TBD
 - F. **Conference seed meeting**, TBD
- XIV. Additional New Business
- XV. Discussion of DQ slip review during meets. Do we want referee to examine all during standard meets such as is done during conference? Some team coaches would like to see DQ slips during meet. Concerns about DQ challenges vs efficiency/timing of score room entry.
- XVI. Discussion of Judge training and performance during dual meets. Concerns arose during several meets with regard to Judge attentiveness.
- XVII. 2026 schedule creation. Someone who is active in DSDC will need to create the schedule for next year. Nancy can assist if needed. Please provide known home meet conflicts so schedule can be created and voted upon in September/October if possible.
- XVIII. Jason from Bloomindale will serve as new webmaster. There will be a charge to the conference for the domain to be hosted. Approx \$10 monthly for 3 years then \$18 monthly thereafter. Approx \$250.
- XIX. Reminder no pictures/videos of kids behind the blocks.

XX. Adjourn